

How to Customize payslip month from numeric to alphabet

[1.0]

Cheng Kah Poh

[09/11/2020]



QNE
SOFTWARE

QNE TIPS

Product : QNE Optimum

Version: 1.00

Doc No : 1

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REV. No	Nature of Change	Prepared By	Prepared Date	Reviewed & Approved by
1.0	How to Customize payslip month from numeric to alphabet	Cheng Kah Poh	09/11/2020	

Amendment Record



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SCENARIO

Payslip current view:

NSH CORPORATE CONSULTANTS					
Name : Lucas		Month : 5			
Employee ID : EMP00001		Department : SALE		New IC No :	
Earnings	Rate x Unit	RM	Deductions	Rate x Unit	RM
Salary	5000.00 / 26 * 26	5,000.00	EPF'ee		300.00
			Soc'ee		19.75
			EIS'ee		7.90
			Tax		122.20
Total Earnings		5,000.00	Total Deductions		449.85
Net Earnings		4,550.15	EPF : 600.00 Soc : 69.05 EIS : 7.90		
Annual Leave B/F: 0.00 Entitlement : 0.00 Earned: 0.00 Taken : 0.00 Balance : 0.00					
EPF #: 123 Tax #: Bank A/c # :					
**This is a computer generated form doesn't					

After Customized:

NSH CORPORATE CONSULTANTS					
Name : Lucas		Month : May'2020			
Employee ID : EMP00001		Department : SALE		New IC No :	
Earnings	Rate x Unit	RM	Deductions	Rate x Unit	RM
Salary	5,000.00	5,000.00	EPF'ee		300.00
			Soc'ee		19.75
			EIS'ee		7.90
			Tax		122.20
Total Earnings		5,000.00	Total Deductions		449.85
Net Earnings		4,550.15	EPF : 600.00 Soc : 69.05 EIS : 7.90		
Annual Leave B/F: 0.00 Entitlement : 0.00 Earned: 0.00 Taken : 0.00 Balance : 0.00					
EPF #: 123 Tax #: Bank A/c # :					
**This is a computer generated form doesn't					



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SOLUTION

Step 1 - Click Report Files.

SAMPLE
chengkaphoh@qne.com.my

Report Files

MAIN

- Dashboard
- Leave Calendar
- Payroll
- Human Resources
- Accounting

SETUP

- Employees
- Shortlisted Candidates
- Maintenance
- Company
- Data Migration

REPORTS

- Government Reports
- Management Reports
- Employee Reports
- Report Files**

All Reports New Report Upload Reload Search for Report type, Display Name

Report Type	Display Name	Created By	Default	Actions
Borang2/3	Borang 2	QNE Software Sdn. Bhd.	☒	Design Rename Morev
Borang2/3	Borang 3	QNE Software Sdn. Bhd.	☐	Design Rename Morev
CP22	CP22 Pin. 1/2011	QNE Software Sdn. Bhd.	☒	Design Rename Morev
CP22	CP22A Pin. 1/2015	QNE Software Sdn. Bhd.	☐	Design Rename Morev
CP39(Income Tax)	Income Tax CP39	QNE Software Sdn. Bhd.	☒	Design Rename Morev
CP8D	Yearly Report - CP 8D	QNE Software Sdn. Bhd.	☒	Design Rename Morev
EA Form	Yearly Report - EA Form	QNE Software Sdn. Bhd.	☒	Design Rename Morev
EIS Lampiran 1	EIS Lampiran 1	QNE Software Sdn. Bhd.	☒	Design Rename Morev

We can filter payslip

SAMPLE
chengkaphoh@qne.com.my

Report Files

MAIN

- Dashboard
- Leave Calendar
- Payroll
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- Accounting

SETUP

- Employees
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REPORTS

- Government Reports
- Management Reports
- Employee Reports
- Report Files**

All Reports New Report Upload Reload Search for Report type, Display Name

All Reports A

- Monthly Statutory
- Payslip**
- Salary Advice
- Slip Javapan
- Monthly SOCSO Contribution
- Yearly HRDF
- Yearly Payroll
- Yearly Statutory

Display Name	Created By	Default	Actions
Borang 2	QNE Software Sdn. Bhd.	☒	Design Rename Morev
Borang 3	QNE Software Sdn. Bhd.	☐	Design Rename Morev
CP22 Pin. 1/2011	QNE Software Sdn. Bhd.	☒	Design Rename Morev
CP22A Pin. 1/2015	QNE Software Sdn. Bhd.	☐	Design Rename Morev
CP39(Income Tax)	QNE Software Sdn. Bhd.	☒	Design Rename Morev
CP8D	QNE Software Sdn. Bhd.	☒	Design Rename Morev
EA Form	QNE Software Sdn. Bhd.	☒	Design Rename Morev
EIS Lampiran 1	QNE Software Sdn. Bhd.	☒	Design Rename Morev

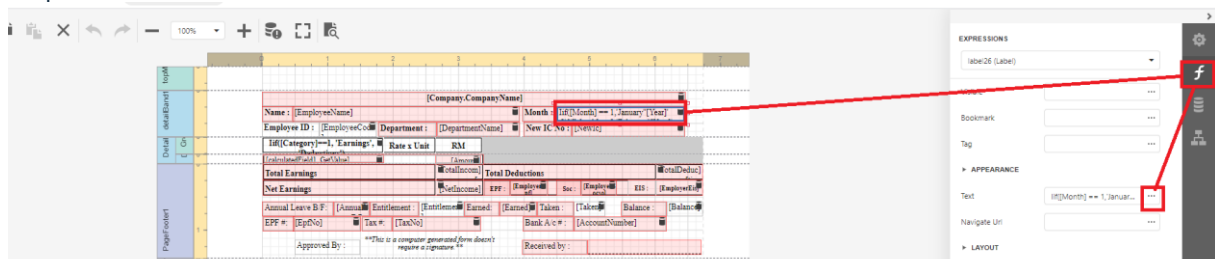
		QNE TIPS	
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Step 2 - After Filter Payslip, point More → then Click Design.

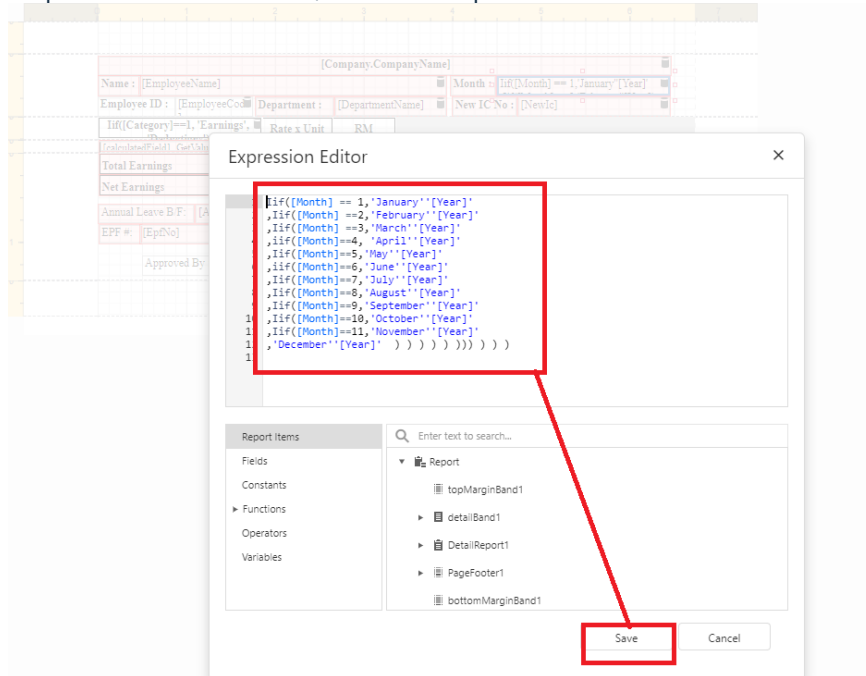
Report Files

Payslip ▾	New Report	Upload	Reload	Search for Report type, Display Name
Report Type	Display Name	Created By	Default	Actions
Payslip	Payslip - Half Page v2	CHENGKAHPOH@QNE.COM.MY	☒	Design Rename More ▾
Payslip	123	SUPPORT.CP@QNE.COM.MY	☐	Design Rename More ▾
Payslip	Payslip - Half Page	QNE Software Sdn. Bhd.	☐	Design Rename More ▾
Payslip	Payslip - Half Page V1	CHENGKAHPOH@QNE.COM.MY	☐	Design Rename More ▾
Payslip	Payslip v2	CHENGKAHPOH@QNE.COM.MY	☐	Design Rename More ▾

Step 3 – Click Month Field → Click F → Click ... 3dot , next to text



Step 4 – after Click ... 3dot, insert the expression and Click Save.





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```
lil([Month] == 1,'January'[Year])
```

```
,lif([Month] ==3,'March'[Year])
```

```
,lif([Month]=5,'May'[Year])
```

```
,lif([Month]==7,'July'[Year]'
```

```
,lif([Month]==8,'August'[Year])
```

```
,lif([Month]==9,'September'[Year]
```

```
,lif([Month]==10,'October'[Year])
```

```
,lif([Month]==11,'November'[Year]
```

```
, 'December'[Year] ) ) ) ) ) ) ) ) )
```

The screenshot shows the top-left corner of the application window. A dark grey sidebar contains a 'MENU' button and a 'Save' button, which is highlighted with a red rectangle. The 'Save' button has a floppy disk icon and the text 'Save'. To its right is an 'Exit' button with a door icon and the text 'Exit'. The main window area shows a spreadsheet with a yellow header row and a blue sidebar on the left with labels like 'total', 'detailBar', 'Detail', and 'PageFooter'. The spreadsheet contains a form for generating an employee's payslip, with fields for company name, employee details, earnings, deductions, and approvals.



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Result:

NSH CORPORATE CONSULTANTS

Name : Lucas

Month : May'2020

Employee ID : EMP00001

Department : SALE

New IC No :

Earnings	Rate x Unit	RM	Deductions	Rate x Unit	RM
Salary		5,000.00	EPF'ee		300.00
			Soc'ee		19.75
			EIS'ee		7.90
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Total Earnings		5,000.00	Total Deductions		449.85
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			Soc :	69.05	
			EIS :	7.90	

Annual Leave B/F: 0.00 Entitlement: 0.00 Earned: 0.00 Taken: 0.00 Balance: 0.00

EPF #: 123

Tax #:

Bank A/c #:

***This is a computer generated form document*